

Epicor E 7.x MICR Instructions

- 1) Copy apcheck.rpt files from CD or diskette to C:\Program Files\Epicor\e by Epicor\eBackOffice\7.x\eClient\CRYSTAL\
- 2) Open up the Check Printing Options under the Accounts Payable, Maintenance, Setup function in E 7.x.

Check Printing Options - Demo Distribution Company

File Edit View Tools Windows Help

Default Check Printer
LAB 4050 on Ne00:

Standard Check Printing
 11" Paper Size 7" Paper Size

MICR Check Printing
MICR Font: Courier
On Us Symbol: C
Transit Symbol: A
Dash Symbol: D

Print Company Address

Signature
 Image
 Font
Courier
~&f101Y~&f3X

Logo
 Image
 Font
Epicor Logo
Courier
~&f102Y~&f3X

Check box to print company address 01/22/2002 NUM OVR REC

- 3) Enter the activation characters in the spaces if you have any signatures or logos. You must also select the appropriate fonts for any logos or signatures. Choose the Courier font for MICR for Windows 2000/XP, but for Windows 95/98 and NT, select Times New Roman. Do the same for logo and signature. Save the settings to the correct printer.

IMPORTANT: The MICR solution requires installing the HP Laserjet 4 Plus driver from the Windows CD-ROM.